

**This space for
P.P. Office use.**

W.O. # _____
Asset # _____

**Request for Service
EKU Division of Physical Plant**

Date _____ Building _____

Room/Location: _____

Requested By: _____ Ext: _____

Original Request or

Repeat Request of _____

Vandalism? YES NO

Assessment to be levied? YES NO \$ _____

Specific Request: _____

Request Checked By: _____ Ext. _____
Building Supervisor Signature

Request forwarded to Physical Plant Office, Gentry Building 3117

this date _____